# TITLE OF THE PAPER, TIMES NEW ROMAN,14 FONT SIZE, CENTER, BOLD, ALL UPPERCASE LETTERS

Author Name1, Author Name2 and Author Name3

1Faculty, University, Country;2,3Company, Country

## Abstract:Please use Times New Roman 10 Font size (between 150-250 words). Please use this document as a template. The page limit is 8 pages for ordinary paper and 10 pages for keynote paper (even number of pages is preferable). If paper length exceeds the maximum limit or if the final paper is NOT according to this Template – it may NOT be published. Attach Doc format and PDF format of full paper during the Final Submission along with copyright. Visit website for any update. Please double check that 10 font size throughout the paper except the title which is 14 font sizes only. Please read the following instructions carefully for full paper preparation and submission. Please save this template in your paper ID number and then write on this template to prepare your paper.

*Keywords:Four or Five Keywords(First Characters of Each Word are in Capital/Uppercase Letters), Italic*

## INTRODUCTION

Paper size is 210mm×297mm of A4 paper. Please save to MS Word templates directory.Use 10 point Times New Roman font. Single line spacing is mandatory. Try to avoid Underline or Bold within texts. Throughout the paper including text inside figures and tables must follow 10 Font size or larger.

Top margin is 30mm while the left, right, and bottom margins are 25 mm. Headings should be left justified and without numbering. Leave one line between headings and the first paragraph and no space before succeeding paragraphs. Indent the first line of the paragraph by 5mm. All text should be left and right justified. Footnotes and underlines are not allowed.

## HEADINGS

Use at most three levels of headings that correspond to chapters, sections and subsections. The first level headings for chapter titles should be in 10pt, bold, justified, and upper case font. Leave one-blank line before and after the first level headings, respectively.

**The Second Level Headings**

The second level headings should be in 10pt, bold, justified, and First Characters of Each Word are in Capital font. Leave one blank line both before and after the heading, respectively.

The third level headings

These headings should be in 10 pt, italics, and sentence case. Insert one blank line before and after the headings. The further lower level headings should be avoided.

## tables, figures AND EQUATIONS

Figures or Tables should be sized the whole width of a column, as shown in Table 1 or Fig.1 (Figs. 1 and/to n) in the present example, or the whole width over two columns. Do not place any text besides the figures or tables.Do not place them altogether at the end of manuscripts.

### Tables

Table numbers and labels should be placed on top of the table, hanging by 12.5 mm, and left- and right-justified. Number the tables consecutively and locate them after and close to where they are first referenced. Leave at least one line between the table, label and the text. Tables should be auto-fit to window and no vertical lines or borders are needed.Do not abbreviate “Table.” Tables are numbered with Roman numerals.

Table 1 This is the example for table formatting

|  |  |  |  |
| --- | --- | --- | --- |
| Items | x | y | z |
| a | 5 | 2 | 5 |
| b | 6 | 1 | 6 |
| c | 8 | 3 | 9 |

Note: should be placed under the table leaving no space in-between; 10-pt font; and left- and right-justified.

### Figures

Figure numbers and labels should be placed one line under the figure,hanging by 12.5 mm, and left- and right-justified. Number figures consecutively in the order in which reference is first made to them in the text. Locate them after and close to where they are first referenced.Please do not compress the figure (images of 600 dpi resolution or more are preferable). Draw figures clearly and embed text in the image properly. Do not cut and paste from another text and ensure that after printing, the images look good and readable. Do not use outer boundary. Use the abbreviation “Fig.” except at the beginning of a sentence: like “Figure 1 is ... .”

## *Color figures and drawings*

You may use color figures and photographs in your paper. These will appear in color on the CDROM version of the forum technical proceedings. However, please check that your color figures are legible when printed in monochrome (black and white), as this is the way they will be reproduced in the hardcopy version of the journal.



Fig. 1 This is the example for figure formatting.

## Copyright Form

Copyright form is necessary for icafs2020. It should be submitted along with the paper submission. Copyright form can be downloaded from the web site available at [http://icafs-2020.tanta.edu.eg](https://icafs-2020.tanta.edu.eg)

**Equations**

Equations and symbols should be typed in the equation editor. Number equations consecutively with equation numbers in parentheses, as in

 (1)

Refer to “Eq. (1)” not “equation (1),” except at the beginning of a sentence: like “Equation (1) is ... .”

The equation number, enclosed in parentheses, is placed right justified. Symbols and notation should be defined when they first appear. Use one blank line before and after the equation.

## *Proofread*

If your native language is not English and if you feel that you need to go-though, please get a native English-speaking colleague to proofread your paper.

**CITATION AND REFERENCE LIST**

Number citations consecutively in square brackets [1]. The sentence punctuation follows the brackets [2]. Multiple references [2], [3] are each numbered with separate brackets [1]–[3]. When citing a section in a book, please give the relevant page numbers [2]. In sentences, refer simply to the reference number, as in [3]. Do not use “Ref. [3]” or “reference [3]” except at the beginning of a sentence: “Reference [3] shows ... .”

Try to avoid footnotes. Give all authors’ names; do not use “*et al*.” unless there are three authors or more. Use a space after authors' initials. Papershave been submitted for publication or that have not been accepted or published should be not cited. Papers that have been accepted for publication, but not yet specified for an issue should be cited as “to be published” [5]. The references are 5mm hanging indentation.

## Paper Submission Method and Copyright

Please submit the paper online through paper submission menu given in the webpage. Failure to submit online, send the paper by email attachments along with copyright form.

## Naming of Files

Each paper will be assigned a unique ID number (Paper ID number) upon first submission of abstract. Please submit full paper with your Paper-ID number. Early submission of full paper would be highly appreciated. File name should be written in the following form.

1. File name of full paper

Paper ID-your name (optional)

1. File name of copyright form

Paper ID-Your Name-copyright

CONCLUSION

Full paper must follow this pattern. This is important! Please inform others to submit in time. It is mandatory that author or coauthor must present the paper. For any unavoidable circumstances, if you cannot attend the forum, please let us know and we will publish your paper but no presentation slot will be on the card. We will send the proceedings to you after the forum by postal service. Please, submit your full article to the online submission system on the forum website available at

<http://icafs-2020.tanta.edu.eg>

## Acknowledgements

Please make sure you register before the registration deadline for your papers to be included in the proceedings and to be evaluated for the forum awards. This is strictly necessary for logistics and smooth operation of the forum. Those who register and make payment after the registration deadline will not be guaranteed that their papers are included in the proceedings. Try to follow the reference style below.

## referenceS

1. DabonM, “Journal paper title”,J. of Computer Science, Vol. 1, Aug. 1987, pp. 23-49.
2. FoudaTZ, “For a chapter in a book”, Soil Mechanics, 4th ed. Vol. 2, Sakai, Ed. Sankeisha: Publisher’s Name, Year, pp. 11–60.
3. Shakal AS, “Conference proceedings”, in Proc. 3rd Int. Environ. Forum, Tanta University, 2016, pp. 8-13.
4. MasoudA, “Unpublished work but accepted”,accepted, Year.
5. Author H, A Book. New York: Publisher, Yr, ch. 3.